



# Muskegon Heights Public Schools

2603 Leahy Street • Muskegon Heights, MI 49444 • Phone 231-830-3221 Fax 231-830-3560

## AGENDA

### REGULAR BOARD MEETING

BOARD OF EDUCATION  
2603 LEAHY STREET  
MUSKEGON HEIGHTS, MICHIGAN

### MUSKEGON HEIGHTS BOARD OF EDUCATION

MONDAY, NOVEMBER 5, 2018  
6:00 PM

1. Call to Order
2. Roll Call
3. Secretary's Report and Approval of Minutes
4. Action Items
5. Report from the Assistant Superintendent
6. From the Board  
Closed Session
7. Concerns of Parents/Citizens and Recognition of Guests
8. Adjournment

**BOARD OF EDUCATION**  
of the  
**SCHOOL DISTRICT**  
of the  
**CITY OF MUSKEGON HEIGHTS, MICHIGAN**  
**REGULAR BOARD MEETING**  
**NOVEMBER 5, 2018**  
**6:00 PM**

**OFFICIAL PROCEEDINGS**

1. The Regular Board Meeting, Muskegon Heights Board of Education, 2603 Leahy Street, Muskegon Heights, Michigan, was called to order by President Scott at 6:05 p.m.
2. President Scott, instructed Secretary Brewer, to call the roll and note Board Members and Administrative Staff present.

BOARD MEMBERS: Mrs. Trinell Scott, President; Mr. Mark Glover, Vice-President; Mr. Franklin Brewer, Secretary; Mrs. Estelita Rankin, Treasurer; Mrs. Peggy Selmon, Trustee; Mrs. Marianne Darnell, Trustee; Mrs. Marjorie Cook, Trustee

BOARD MEMBERS ABSENT: Mr. Franklin Brewer and Mrs. Marianne Darnell

ADMINISTRATIVE STAFF: Mr. John Lewis, Assistant Superintendent & Zaneta Adams, Esq.

ADMINISTRATIVE STAFF ABSENT:

**Roll Call:**

Y Scott ABS Brewer ABS Darnell Y Selmon Y Rankin Y Cook Y Glover

3. **SECRETARY'S REPORT AND APPROVAL OF MINUTES**

**BE IT RESOLVED**, that the minutes for the Regular Board Meeting of October 1, 2018 be approved and placed on file.

M Mark Glover MOVED and m Estelita Rankin SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Brewer ABS Darnell Y Selmon Y Rankin Y Cook Y Glover

**4. ACTION ITEMS**  
NONE

**5. REPORT FROM THE ASSISTANT SUPERINTENDENT**

We will have Brian McFerrin attend the next regular scheduled board meeting or later to present the audit (17-18) if it's okay with the board. The PSA financials were sent to all board members. They are available online at the Office of Audits on the State of Michigan website. The PSA made their deadline on submitting their audit by November 1, 2018. They used their fund balance in the amount of approximately \$120,000 which is much less than what they were previously stating. There were a couple of findings (one being the \$25,000 in gift cards.) Basically they stated that the 2<sup>nd</sup> finding was due to the transition from the two financial people (Tracey & Dawn).

**Budget to Actual 2018**

No questions

**Cashflow**

Overpayment of taxes (estimated) City of Muskegon Heights sent more funds than what we had in terms of levies. The estimated amount of overpayment is (\$140,000) for repayment to the City of Muskegon Heights and will be left in our cashflow until the final invoice. December will be our tightest point. We are still waiting on funds from the City of Muskegon Heights.

**Check Registered**

No questions

**Liability**

2016 Series A & B Bonds we made an interest payment at the end of October.

**6. FROM THE BOARD**

**Motion to convene to Closed Session pursuant to MCL 15.268(e)**

M Estelita Rankin MOVED and m Peggy Selmon SECONDED the adoption of the resolution.

**Roll Call:**

Y Scott ABS Brewer ABS Darnell Y Selmon Y Rankin Y Cook Y Glover  
5 YEAS 0 NAYS

**Motion to reconvene from Closed Session**

M Trinell Scott MOVED and m Estelita Rankin SECONDED the adoption of the resolution.

**Roll Call:**

Y Scott ABS Brewer ABS Darnell Y Selmon Y Rankin Y Cook Y Glover  
5 YEAS 0 NAYS

**7. CONCERNS OF PARENTS/CITIZENS AND RECOGNITION OF GUESTS**

James Burton 1610 Stafford Dr.  
Josephine Goins 3016 Temple St.  
Joseph Warren 1514 Harvey St.

**8. ADJOURNMENT**

**RESOLVED**, that the Regular Board Meeting for Monday, November 5, 2018, adjourned at 7:30 p.m.

M Mark Glover MOVED and m Estelita Rankin SECONDED the adoption of the resolution.

5 YEAS      0 NAYS

Respectfully submitted,

Marjorie Cook, Acting Secretary

PROPOSED