



Muskegon Heights Public Schools

2603 Leahy Street • Muskegon Heights, MI 49444 • Phone 231-830-3221 Fax 231-830-3560

AGENDA

REGULAR BOARD MEETING

BOARD OF EDUCATION
2603 LEAHY STREET
MUSKEGON HEIGHTS, MICHIGAN

MUSKEGON HEIGHTS BOARD OF EDUCATION

TUESDAY, JANUARY 16, 2018
6:00 PM

1. Call to Order
2. Roll Call
3. Secretary's Report and Approval of Minutes
4. Action Items
Resolution Appointing General Counsel Williams/Hughes PLLC
5. Report from the Assistant Superintendent
6. From the Board
7. Concerns of Parents/Citizens and Recognition of Guests
8. Adjournment

BOARD OF EDUCATION
of the
SCHOOL DISTRICT
of the
CITY OF MUSKEGON HEIGHTS, MICHIGAN
REGULAR BOARD MEETING
JANUARY 16, 2018
6:00 PM

OFFICIAL PROCEEDINGS

1. The Regular Board Meeting, Muskegon Heights Board of Education, 2603 Leahy Street, Muskegon Heights, Michigan, was called to order by President Scott at 6:02 p.m.
2. President Scott, instructed Secretary Brewer, to call the roll and note Board Members and Administrative Staff present.

BOARD MEMBERS: Mrs. Trinell Scott, President; Mr. Mark Glover, Vice-President; Mr. Franklin Brewer, Secretary; Mrs. Estelita Rankin, Treasurer; Mrs. Peggy Selmon, Trustee; Mrs. Marianne Darnell, Trustee; Mrs. Marjorie Cook, Trustee

BOARD MEMBERS ABSENT:

ADMINISTRATIVE STAFF: Mr. John Lewis, Assistant Superintendent

ADMINISTRATIVE STAFF ABSENT:

Roll Call:

P Scott P Brewer P Darnell P Selmon P Rankin P Cook P Glover

3. **SECRETARY'S REPORT AND APPROVAL OF MINUTES**

BE IT RESOLVED, that the minutes for the Regular Board Meeting of November 6, 2017 be approved and placed on file.

M Estelita Rankin MOVED and m Mark Glover SECONDED the adoption of the resolution

Roll Call:

Y Scott Y Brewer Y Darnell Y Selmon Y Rankin Y Cook Y Glover

4. ACTION ITEMS

Discussion to vote on a Resolution Appointing General Counsel Williams/Hughes PLLC

Concern was made by Mr. Glover (Board Member) that the in hiring a new counsel the history of the district will be lost in selecting new counsel. Doug Hughes also spoke and addressed Mr. Glover’s concern regarding history of district. He stated he and Attorney Britton has worked together for over 30 years and he assures the board that Attorney Britton would work with him if he had any questions.

BE IT RESOLVED, that the Resolution Appointing General Counsel Williams/Hughes PLLC – be approved and placed on file.

M Estelita Rankin MOVED and m Marjorie Cook SECONDED the adoption of the resolution

Roll Call:

Y Scott Y Brewer Y Darnell Y Selmon Y Rankin Y Cook Y Glover

7 YEAS

0 NAYS

5. REPORT FROM THE ASSISTANT SUPERINTENDENT

Cover Letter

Introduced the Cover Letter

AP Check Reconciliation Register

Mr. Lewis explained the Band of New York is an annual fee we pay for the service of Emergency Loans. The Muskegon Heights Public School Academy for transfer of technology millage funds and Foxbright is the website hosting for Muskegon Heights Public Schools. Explained part of the procedure of the Administration is to email the board a copy of the invoices from counsel.

Long Term Liabilities Update

ORS and UIA balances have increased due to late fees and interest and he’s working on that with the Emergency Loan Board. He received notice that the next Emergency Loan Board meeting is next month, but as it continues on it will cost us more money as the months pass for ORS and UIA due to interest and fees.

Cashflow Worksheet

This account is pending on the closure of the loans in February. He stated: as the dates moves, we can better project cashflow. Cash remains positive through December and there is a little bit of reserve. That number will jump in January as we begin to receive taxes.

Revenues, Expenditures and Fund Balance

District Technology is over budget by \$305, we receive final bill from Verizon with credits. This overage is due to the old emergency manager’s phone number and other numbers for Highland Park. We have removed the Highland Park numbers and the emergency manager’s number and the final bill will decrease for next month. We received some taxes last month approximately \$14,000 or so. We transferred the QZAB deposit on December 19, 2017 approximately \$182,000. John performed a quick analysis on the QZAB to ensure the District is on track by 2022 to pay off the balance.

3% Refund

We received communication from State of Michigan and ORS we will received the 3% Healthcare Contribution Refunds from deductions taken during the 2010-2012 fiscal years. We do not have much guidance on what to do with the funds. A couple of sticking points mostly dealing with taxation. The standard for most of Muskegon County was to charge FICA, but there is a possibility that taxes will be deducted for state, federal and city for which the district will have to process W2’s. This is not definite. The district has posted links from our website to ORS and a survey for previous employees to complete.

Rane Garcia – Superintendent of Muskegon Heights Public School Academy presented a presentation regarding the Partnership Data as it relates to students.

PROPOSED

6. FROM THE BOARD

NONE

7. CONCERNS OF PARENTS/CITIZENS AND RECOGNITION OF GUESTS

- | | |
|----------------------|----------------------|
| 1. CasSandra Kitchen | 75 E. Maplewood Ave. |
| 2. Sophia Kirks | 2509 Mcllwraith St. |
| 3. Grace Webb | 652 E. Hackley Ave. |
| 4. Joe Warren | 1514 Harvey St. |
| 5. Anitra Hill | 1264 Lawrence Ave. |
| 6. Melody Latin | 38 W. Larch Ave. |
| 7. David Fox | 82 E. Maplewood Ave. |
| 8. James Burton | 1600 Sanford St. |
| 9. Joy Robinson | 129 Woodcliffe Dr. |

8. ADJOURNMENT

RESOLVED, that the Regular Board Meeting for Tuesday, January 16, 2018, adjourned at 8:38 p.m.

M Estelita Rankin MOVED and m Franklin Brewer SECONDED the adoption of the resolution.

7 YEAS 0 NAYS

Respectfully submitted,

Franklin Brewer, Secretary