



# Muskegon Heights Public Schools

2603 Leahy Street • Muskegon Heights, MI 49444 • Phone 231-830-3221 Fax 231-830-3560

## AGENDA

### REGULAR BOARD MEETING

BOARD OF EDUCATION  
2603 LEAHY STREET  
MUSKEGON HEIGHTS, MICHIGAN

### MUSKEGON HEIGHTS BOARD OF EDUCATION

MONDAY, FEBRUARY 12, 2018  
6:00 PM

1. Call to Order

2. Roll Call

3. Secretary's Report and Approval of Minutes

4. Action Items

Resolution Approval of Opening an Account at Comerica Bank regarding 3% Contribution Funds

5. Report from the Assistant Superintendent

Brickley DeLong – Brian McFarren

6. From the Board

7. Concerns of Parents/Citizens and Recognition of Guests

8. Adjournment

**BOARD OF EDUCATION**  
of the  
**SCHOOL DISTRICT**  
of the  
**CITY OF MUSKEGON HEIGHTS, MICHIGAN**  
**REGULAR BOARD MEETING**  
**FEBRUARY 12, 2018**  
**6:00 PM**

**OFFICIAL PROCEEDINGS**

- 1. The Regular Board Meeting, Muskegon Heights Board of Education, 2603 Leahy Street, Muskegon Heights, Michigan, was called to order by President Scott at 6:04 p.m.**
- 2. President Scott, instructed Secretary Brewer, to call the roll and note Board Members and Administrative Staff present.**

BOARD MEMBERS: Mrs. Trinell Scott, President; Mr. Mark Glover, Vice-President; Mr. Franklin Brewer, Secretary; Mrs. Estelita Rankin, Treasurer; Mrs. Peggy Selmon, Trustee; Mrs. Marianne Darnell, Trustee; Mrs. Marjorie Cook, Trustee

BOARD MEMBERS ABSENT: Mrs. Peggy Selmon and Mrs. Marjorie Cook arrived at 6:16 pm

ADMINISTRATIVE STAFF: Mr. John Lewis, Assistant Superintendent

ADMINISTRATIVE STAFF ABSENT:

**Roll Call:**

P P Brewer P Darnell ABS Selmon P Rankin ABS Cook P Glover

**3. SECRETARY'S REPORT AND APPROVAL OF MINUTES**

**BE IT RESOLVED**, that the minutes for the Regular Board Meeting of January 16, 2018 be approved and placed on file.

M Estelita Rankin MOVED and m Mark Glover SECONDED the adoption of the resolution

**Roll Call:**

Y Scott Y Brewer Y Darnell ABS Selmon Y Rankin ABS Cook Y Glover

**4. ACTION ITEMS**

**Discussion to vote on a Resolution Approval of Opening an Account at Comerica Bank regarding 3% Contribution Funds**

**BE IT RESOLVED**, that the Resolution Approving Opening an Account at Comerica Bank regarding 3% Contribution Funds – be approved and placed on file.

M Mark Glover MOVED and m Franklin Brewer SECONDED the adoption of the resolution

**Roll Call:**

Y Scott Y Brewer Y Darnell ABS Selmon Y Rankin ABS Cook Y Glover  
5 Yea  
0 Nay

**5. REPORT FROM THE ASSISTANT SUPERINTENDENT**

Reports are based on present information received from bank statements. When the reports were generated we had not received a couple of bank statements in the mail.

**AP Check Reconciliation Register**

A question was asked if Brickley DeLong payment was the final payment (\$5,185). Answer was yes (last year audit).

**Budget to Actual**

Some taxes were received other than that no changes from previous months. Question was raised in regards to delinquent taxes as to how many would be paid based in an average year on a report sent to Muskegon Heights residents. The response was it came from the County and they take over the process for collecting taxes for a bond the County issues every three years.

**Cashflow Worksheet**

There is still an assumption of closing emergency loans however we have not heard anything from Lansing since the last meeting. If unable to close loans it will have an impact on our cashflow for this year. The District will continue to incur interest and fees. We receive \$2.449 million dollars and there are additional costs we will be liable for the difference.

**Long Term Liabilities Update**

There were additional cost ORS and UIA otherwise everything is the same as previous months.

Brickley DeLong – Brian McFarren  
Brian explained Pages 14, 27 and 37 and provided a copy of the June 30, 2017 Audit for the Board Members.

**6. FROM THE BOARD**

A concern was addressed concerning issues with the schools (Board Member did not receive a call back from the Superintendent of the Muskegon Heights Public School Academy). Also, a question was asked as to the status/out-come of David Fox’s employment.

**7. CONCERNS OF PARENTS/CITIZENS AND RECOGNITION OF GUESTS**

Glennetta Cooper	3239 Seventh Street
Yolanda Hill	2508 Fifth Street
Shacara Hill	2444 Elwood Street
Joe Warren	1514 Harvey Street
Dorothy Gill-Jackson	3315 Lemuel Street

8. ADJOURNMENT

**RESOLVED**, that the Regular Board Meeting for Monday, February 12, 2018, adjourned at 6:52 p.m.

M Estelita Rankin MOVED and m Mark Glover SECONDED the adoption of the resolution.

6 YEAS 0 NAYS

Respectfully submitted,

Franklin Brewer, Secretary

PROPOSED