



# Muskegon Heights Public Schools

2603 Leahy Street • Muskegon Heights, MI 49444 • Phone 231-830-3221 Fax 231-830-3560

## AGENDA

### REGULAR BOARD MEETING

BOARD OF EDUCATION  
2603 LEAHY STREET  
MUSKEGON HEIGHTS, MICHIGAN

### Microsoft Teams Meeting

MONDAY, JUNE 1, 2020  
12:00 NOON

1. Call to Order
2. Roll Call
3. SECRETARY'S REPORT AND APPROVAL OF MINUTES
4. Action Items
  - a. Proposed Budget Amendment (2019-2020)
  - b. Proposed Budget (2020-2021)
  - c. 2020 Tax Rate Request (L-4029)
5. Report from the Assistant Superintendent
6. From the Board
7. Concerns of Parents/Citizens and Recognition of Guests
8. Adjournment

**BOARD OF EDUCATION**  
of the  
**SCHOOL DISTRICT**  
of the  
**CITY OF MUSKEGON HEIGHTS, MICHIGAN**  
**REGULAR BOARD MEETING**  
**Microsoft Teams Meeting**

**MONDAY, JUNE 1, 2020**

**12:00 NOON**

**OFFICIAL PROCEEDINGS**

1. **The REGULAR Board Meeting, Muskegon Heights Public Schools via Microsoft Teams Meeting, Muskegon Heights, Michigan, was called to order by President Scott at 12:15 p.m.**
2. **President Scott, instructed Secretary Cook, to call the roll and note Board Members and Administrative Staff present.**

BOARD MEMBERS: Mrs. Trinell Scott, President; Mr. Mark Glover, Vice-President; Mrs. Marjorie Cook, Secretary; Mrs. Estelita Rankin, Treasurer; Mrs. Peggy Selmon, Trustee; Mrs. Marianne Darnell, Trustee

BOARD MEMBERS ABSENT: Ms. Marianne Darnell (Present at 12:22 pm),  
Ms. Peggy Selmon (Present at 12:32 pm)

ADMINISTRATIVE STAFF: Mr. John Lewis, Assistant Superintendent

ADMINISTRATIVE STAFF ABSENT:

**Roll Call:**

P Scott ABS Darnell ABS Selmon P Rankin P Cook P Glover

3. **SECRETARY'S REPORT AND APPROVAL OF MINUTES**

**BE IT RESOLVED**, that the minutes for the Regular Board Meeting of **April 20, 2020** be approved and placed on file.

M Mark Glover MOVED and m Estelita Rankin SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Darnell ABS Selmon Y Rankin Y Cook Y Glover

**4. ACTION ITEMS**

**a. Discussion to vote on Proposed Budget Amendment (2019-2020)**

**BE IT RESOLVED**, that the Proposed Budget Amendment (2019-2020) be approved and placed on file.

M Mark Glover MOVED and m Estelita Rankin SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Darnell ABS Selmon Y Rankin Y Cook Y Glover

**b. Discussion to vote on Proposed Budget Amendment (2020-2021)**

**BE IT RESOLVED**, that the Proposed Budget Amendment (2020-2021) be approved and placed on file.

M Marjorie Cook MOVED and m Mark Glover SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Darnell ABS Selmon Y Rankin Y Cook Y Glover

**c. Discussion to vote on 2020 Rate Request (L-4029)**

**BE IT RESOLVED**, that the 2020 Tax Rate Request (L-4029) be approved and placed on file.

M Mark Glover MOVED and m Estelita Rankin SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Darnell ABS Selmon Y Rankin Y Cook     Glover

**d. Discussion to vote on Renewal of the Assistant Superintendent of Finance and Administration Contract 2020**

**BE IT RESOLVED**, that the Renewal of the Assistant Superintendent of Finance and Administration Contract 2020 be approved and placed on file.

M Marjorie Cook MOVED and m Mark Glover SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Darnell ABS Selmon Y Rankin Y Cook Y Glover

**5. REPORT FROM THE ASSISTANT SUPERINTENDENT**

Check Register

No questions

**6. FROM THE BOARD**

A letter was emailed to Garland Kilgore on Friday, May 9, 2020. The letter was carbon copied to the Muskegon Heights PSA Board and the Muskegon Heights Public Schools Board. Trinell also sent a brief note to Jessica Thomas of the Receivership Transition Advisory Board explaining the letter she sent to Garland. Want to be sure to keep the RTAB up-to-date to what is happening with MHPS. Trinell mentioned the process is moving forward. We want to make sure students are educated and staff is held accountable.

Mr. Glover mentioned the reduction of school aid and how it will pan out with the PSA. Ms. Darnell mention what would the plan be for the start-up of school for the next school year (2020-21).

**7. CONCERNS OF PARENTS/CITIZENS AND RECOGNITION OF GUESTS**

NONE

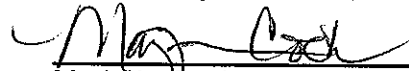
**8. ADJOURNMENT**

**RESOLVED**, that the REGULAR Board Meeting for Monday, JUNE 1, 2020, adjourned at 12:42 p.m.

M Mark Glover MOVED and m Estelita Rankin SECONDED the adoption of the resolution.

7 YEAS      0 NAYS

Respectfully submitted,

  
\_\_\_\_\_  
Marjorie Cook, Secretary

**Muskegon Heights Public Schools**  
**Budget Amendment**  
2019-20  
6/1/2020

	Proposed Budget		Increase/(Decrease)
	Original Budget 2019-20	Amendment 2019-20	
<b>Beginning Fund Balance</b>	\$ 280,114	\$ 280,114	
<b>Revenue</b>			
Property taxes	\$ 1,190,320	\$ 1,187,400	\$ (2,920)
State Sources	\$ 6,920	\$ 6,740	\$ (180)
Oversight fees	\$ 158,490	\$ 146,110	\$ (12,380)
Transfers and Other	\$ 10,410	\$ 66,080	\$ 55,670
<b>Total Revenue</b>	<b>\$ 1,366,140</b>	<b>\$ 1,406,330</b>	<b>\$ 40,190</b>
<b>Expenditures</b>			
Data Technology	\$ 5,070	\$ 8,650	\$ 3,580
Board of Education	\$ 26,750	\$ 14,660	\$ (12,090)
Executive Administration	\$ 68,410	\$ 69,100	\$ 690
Business Services	\$ 102,120	\$ 104,150	\$ 2,030
Interest and Fees Expense	\$ 5,910	\$ 6,360	\$ 450
Unpaid Auction and Delinquent Tax Fees	\$ 50,000	\$ 13,280	\$ (36,720)
Building Services	\$ 103,190	\$ 90,020	\$ (13,170)
District Technology	\$ 920	\$ 880	\$ (40)
Emergency Loan Payments	\$ 588,500	\$ 588,500	\$ -
Transfers and Other	\$ 302,420	\$ 302,420	\$ -
<b>Total Expenditures</b>	<b>\$ 1,253,290</b>	<b>\$ 1,198,020</b>	<b>\$ (55,270)</b>
<b>Revenues Less Expenditures</b>	<b>\$ 112,850</b>	<b>\$ 208,310</b>	
<b>Projected Ending Fund Balance</b>	<b>\$ 392,964</b>	<b>\$ 488,424</b>	

**Muskegon Heights Public Schools**

Budget  
2020-21  
6/1/2020

	Proposed Budget Amendment 2019-20	Proposed Budget 2020-21	Increase/(Decrease)
<b>Beginning Fund Balance</b>		\$ 488,424	
<b>Revenue</b>			
Property taxes	\$ 1,187,400	\$ 1,188,930	\$ 1,530
State Sources	\$ 6,740	\$ 6,740	\$ -
Oversight fees	\$ 146,110	\$ 137,100	\$ (9,010)
Transfers and Other	\$ 66,080	\$ 18,500	\$ (47,580)
<b>Total Revenue</b>	\$ 1,406,330	\$ 1,351,270	\$ (55,060)
<b>Expenditures</b>			
Data Technology	\$ 8,650	\$ 8,650	\$ -
Board of Education	\$ 14,660	\$ 21,550	\$ 6,890
Executive Administration	\$ 69,100	\$ 69,100	\$ -
Business Services	\$ 104,150	\$ 106,060	\$ 1,910
Interest and Fees Expense	\$ 6,360	\$ 6,360	\$ -
Unpaid Auction and Delinquent Tax Fees	\$ 13,280	\$ 50,000	\$ 36,720
Building Services	\$ 90,020	\$ 83,570	\$ (6,450)
District Technology	\$ 880	\$ 880	\$ -
Emergency Loan Payments	\$ 588,500	\$ 587,280	\$ (1,220)
Transfers and Other	\$ 302,420	\$ 302,420	\$ -
<b>Total Expenditures</b>	\$ 1,198,020	\$ 1,235,870	\$ 37,850
<b>Revenues Less Expenditures</b>		\$ 115,400	
<b>Projected Ending Fund Balance</b>		\$ 603,824	

**2020 Tax Rate Request (This form must be completed and submitted on or before September 30, 2020)**

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Muskegon County</b>	2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020 <b>\$87,860,757</b>
Local Government Unit Requesting Millage Levy <b>School District of the City of Muskegon Heights</b>	For LOCAL School Districts: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>\$58,622,920</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Operations	11/2012	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	9.0000	9.0000	11/2028
Extra Voted	Debt	3/1999	13.0000	13.0000	1.0000	13.0000	1.0000	13.0000	6.5000	6.5000	6/2029

Prepared by **John Lewis** Telephone Number **(231) 830-3219** Title of Preparer **Asst. Superintendent** Date **06/01/2020**

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Marjorie Cook</b>	<b>06/01/2020</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Trinell Scott</b>	<b>6/1/20</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	<b>0</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).