



# Muskegon Heights Public Schools

2603 Leahy Street • Muskegon Heights, MI 49444 • Phone 231-830-3221 Fax 231-830-3560

## AGENDA

### REGULAR BOARD MEETING

BOARD OF EDUCATION  
2603 LEAHY STREET  
MUSKEGON HEIGHTS, MICHIGAN

### MUSKEGON HEIGHTS BOARD OF EDUCATION

MONDAY, JUNE 4, 2018  
6:00 PM

1. Call to Order
2. Roll Call
3. Secretary's Report and Approval of Minutes
4. Action Items
  - a. Renewal of the Assistant Superintendent of Finance and Administration Contract
  - b. Revised Budget Amendment (2017-18)
  - c. 2018 Tax Rate Request (L-4029)
  - d. Nomination to appoint Garland (Rufus) Gilgore to the MHPSA Board
  - e. Nomination to appoint Christopher Dean to the MHPSA Board
5. Report from the Assistant Superintendent
6. From the Board
7. Concerns of Parents/Citizens and Recognition of Guests
8. Adjournment

**BOARD OF EDUCATION**  
of the  
**SCHOOL DISTRICT**  
of the  
**CITY OF MUSKEGON HEIGHTS, MICHIGAN**  
**REGULAR BOARD MEETING**  
**JUNE 4, 2018**  
**6:00 PM**

**OFFICIAL PROCEEDINGS**

1. **The Regular Board Meeting, Muskegon Heights Board of Education, 2603 Leahy Street, Muskegon Heights, Michigan, was called to order by President Scott at 6:04 p.m.**
2. **President Scott, instructed Secretary Brewer, to call the roll and note Board Members and Administrative Staff present.**

BOARD MEMBERS: Mrs. Trinell Scott, President; Mr. Mark Glover, Vice-President; Mr. Franklin Brewer, Secretary; Mrs. Estelita Rankin, Treasurer; Mrs. Peggy Selmon, Trustee; Mrs. Marianne Darnell, Trustee; Mrs. Marjorie Cook, Trustee

BOARD MEMBERS ABSENT: Franklin Brewer, Secretary

ADMINISTRATIVE STAFF: Mr. John Lewis, Assistant Superintendent

ADMINISTRATIVE STAFF ABSENT:

**Roll Call:**

P Scott ABS Brewer P Darnell P Selmon P Rankin P Cook P Glover

**3. SECRETARY'S REPORT AND APPROVAL OF MINUTES**

**BE IT RESOLVED**, that the minutes for the Regular Board Meeting of May 7, 2018 be approved and placed on file.

M Mark Glover MOVED and m Estelita Rankin SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Brewer Y Darnell Y Selmon Y Rankin Y Cook Y Glover

**4. ACTION ITEMS**

**a. Discussion to vote on Renewal of the Assistant Superintendent of Finance and Administration Contract**

**BE IT RESOLVED**, that the Renewal of the Assistant Superintendent of Finance and Administration Contract be approved and placed on file.

M Estelita Rankin MOVED and m Mark Glover SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Brewer Y Darnell Y Selmon Y Rankin Y Cook Y Glover  
6 YEAS 0 NAY

**b. Discussion to vote on Revised Budget Amendment (2017-18)**

**BE IT RESOLVED**, that the Revised Budget Amendment (2017-18) be approved and placed on file.

M Estelita Rankin MOVED and m Marjorie Cook SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Brewer Y Darnell Y Selmon Y Rankin Y Cook Y Glover  
6 YEAS 0 NAY

**c. Discussion to vote on 2018 Rate Request (L-4029)**

**BE IT RESOLVED**, that the 2018 Tax Rate Request (L-4029) be approved and placed on file.

M Mark Glover MOVED and m Trinell Scott SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Brewer Y Darnell Y Selmon Y Rankin Y Cook Y Glover  
6 YEAS 0 NAY

**d. Discussion to vote on Nomination to appoint Garland (Rufus) Gilgore to the Muskegon Heights Public School Academy Board**

**BE IT RESOLVED**, that the Appointment of Garland (Rufus) Gilgore to the Muskegon Heights Public School Academy be approved and placed on file.

M Peggy Selmon MOVED and m Trinell Scott SECONDED the adoption of the resolution

**Roll Call:**

N Scott ABS Brewer N Darnell Y Selmon N Rankin N Cook Y Glover  
6 YEAS 0 NAY

**e. Discussion to vote on Nomination to appoint Christopher Dean to the Muskegon Heights Public School Academy Board**

**BE IT RESOLVED**, that the Appointment of Christopher Dean to the Muskegon Heights Public School Academy be approved and placed on file.

M Marjorie Cook MOVED and m Mark Glover SECONDED the adoption of the resolution

**Roll Call:**

N Scott ABS Brewer N Darnell N Selmon N Rankin N Cook Y Glover  
6 YEAS 0 NAY

**5. REPORT FROM THE ASSISTANT SUPERINTENDENT**

**Cash Flow Report**

Muskegon Heights closed on Emergency Loan Note last month. Office of Retirement (ORS) and Unemployment Insurance Agency (UIA) is paid in full. In May we had a payment of \$915,000 and another Emergency Loan payment is due in June which will have principal and interest. Next year's cash flow should be steady.

**Liabilities Report**

No more ORS and UIA. 2017-18 was short term (#4). Short Terms liability turns into long term or bonded debt which will be there until the year 2047. The interest paid on previous loan annually to ORS and UIA was 12% with UIA and 8 plus % with ORS the new Emergency Loan interest is 2.7% which saves us a ton of money also it brings us into a positive fund balance this year. However the long term debt still remains.

**Revenues, Expenditures & Funds Balance Report**

No issues

**Check Register Report**

No issues

**6. FROM THE BOARD**

None

**7. CONCERNS OF PARENTS/CITIZENS AND RECOGNITION OF GUESTS**

Dorothy Jackson	3315 Lemuel
James Burton	1600 Stafford
Josephine Goins	3016 Temple
Joe Warren	1514 Harvey
Tawanda McDaniel	682 Lincoln
Jerry Riley	2655 Ezekiel
Rillistine Wilkins	2305 Fifth
Trina Sandifer	2228 Peck
Kim Fisher	1830 Bunt
Joy Robinson	129 Woodview
Leslie Slater	2929 Reynolds
Glennetta Cooper	3239 Seventh
Corey Chandler	2949 Madison
Charles Fair	1531 Cornel

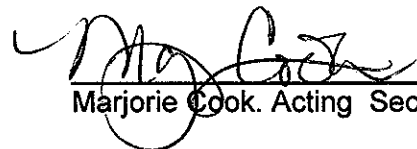
8. ADJOURNMENT

RESOLVED, that the Regular Board Meeting for Monday, June 4, 2018, adjourned at 8:04 p.m.

M Estelita Rankin MOVED and m Marjorie Cook SECONDED the adoption of the resolution.

6 YEAS      0 NAYS

Respectfully submitted,

  
\_\_\_\_\_  
Marjorie Cook. Acting Secretary

**Muskegon Heights Public Schools**

Budget Amendment

2017-18

6/4/2018

	Budget Amendment 5/4/18 <b>2017-18</b>	Proposed Budget Amendment 6/4/18 <b>2017-18</b>	Increase/(Decrease)
<b>Beginning Fund Balance</b>	\$ (2,430,766)	\$ (2,430,766)	
<b>Revenue</b>			
Property taxes	\$ 1,313,930	\$ 1,313,930	\$ -
Oversight fees	\$ 171,150	\$ 171,150	\$ -
Transfers and Other	\$ 22,730	\$ 2,471,730	\$ 2,449,000
<b>Total Revenue</b>	\$ 1,507,810	\$ 3,956,810	\$ 2,449,000
<b>Expenditures</b>			
Data Technology	\$ 4,520	\$ 4,520	\$ -
Board of Education	\$ 30,170	\$ 30,170	\$ -
Executive Administration	\$ 65,480	\$ 65,480	\$ -
Business Services	\$ 100,710	\$ 100,710	\$ -
Interest and Fees Expense	\$ 186,850	\$ 186,850	\$ -
Unpaid Auction and Delinquent Tax Fees	\$ 50,670	\$ 50,670	\$ -
Building Services	\$ 98,170	\$ 98,170	\$ -
District Technology	\$ 920	\$ 920	\$ -
Emergency Loan Payments	\$ 524,320	\$ 524,320	\$ -
Transfers and Other	\$ 305,730	\$ 305,730	\$ -
<b>Total Expenditures</b>	\$ 1,367,540	\$ 1,367,540	\$ -
<b>Revenues Less Expenditures</b>	\$ 140,270	\$ 2,589,270	
<b>Projected Ending Fund Balance</b>	\$ (2,290,496)	\$ 158,504	



EXPENDITURES

	Amended Amount	Amended Amount Rounded	Total by Function	Notes/Assumptions
11-1-225-7410-840-0000-00000-0000000-	4,022.65 \$	4,020.00		No change from previous amendment
11-1-226-4220-899-0000-00000-0000000-	494.40 \$	500.00		No change from previous amendment
11-1-231-3170-000-0000-00000-0000000-	15,108.16 \$	15,110.00	4,520.00	No change from previous amendment
11-1-231-3180-000-0000-00000-0000000-	13,610.00 \$	13,610.00		No change from previous amendment
11-1-231-7410-000-0000-00000-0000000-	1,450.00 \$	1,450.00		No change from previous amendment
11-1-232-3150-000-0000-00000-0000000-	65,473.20 \$	65,480.00	30,170.00	No change from previous amendment
11-1-232-3210-000-0000-00000-0000000-	0.00 \$			No change from previous amendment
11-1-232-3430-000-0000-00000-0000000-	0.00 \$			No change from previous amendment
11-1-232-7910-000-0000-00000-0000000-	0.00 \$		65,480.00	No change from previous amendment
11-1-252-1620-033-0000-00000-0000000-	60,000.00 \$	60,000.00		No change from previous amendment
11-1-252-2130-000-0000-00000-0000000-	18,826.30 \$	18,850.00		No change from previous amendment
11-1-252-2130-000-0000-00000-0000000-	15,250.24 \$	15,260.00		No change from previous amendment
11-1-252-2830-033-0000-00000-0000000-	4,590.04 \$	4,600.00		No change from previous amendment
11-1-252-2840-033-0000-00000-0000000-	70.00 \$	70.00		No change from previous amendment
11-1-252-3150-030-0000-00000-0000000-	0.00 \$			No change from previous amendment
11-1-252-3220-030-0000-00000-0000000-	345.00 \$	350.00		No change from previous amendment
11-1-252-5910-030-0000-00000-0000000-	1,591.00 \$	1,600.00	100,710.00	No change from previous amendment
11-1-252-7410-000-0000-00000-0000000-	186,845.17 \$	186,850.00	186,850.00	No change from previous amendment
11-1-259-7610-000-0000-00000-0000000-	50,663.65 \$	50,670.00	50,670.00	No change from previous amendment
11-1-261-3190-100-0000-00000-0000000-	21,997.79 \$	22,000.00		No change from previous amendment
11-1-261-3410-000-0000-00000-0000000-	0.00 \$			No change from previous amendment
11-1-261-3830-000-0000-00000-0000000-	1,571.11 \$	1,580.00		No change from previous amendment
11-1-261-3910-000-0000-00000-0000000-	712.00 \$	720.00		No change from previous amendment
11-1-261-4110-000-0000-00000-0000000-	53,206.00 \$	53,210.00		No change from previous amendment
11-1-261-4110-000-0000-00000-0000000-	0.00 \$			No change from previous amendment
11-1-261-5510-000-0000-00000-0000000-	13,725.48 \$	13,730.00		No change from previous amendment
11-1-261-5520-000-0000-00000-0000000-	6,927.00 \$	6,930.00	98,170.00	No change from previous amendment
11-1-284-3410-000-0000-00000-0000000-	917.10 \$	920.00	920.00	No change from previous amendment
11-1-411-8910-000-0000-00000-0000000-	123,630.00 \$	123,630.00		No change from previous amendment
11-1-511-7110-994-0000-00000-0000000-	210,000.00 \$	210,000.00		No change from previous amendment
11-1-511-7230-994-0000-00000-0000000-	314,319.00 \$	314,320.00	524,320.00	No change from previous amendment
11-1-634-8110-000-0000-00000-0000000-	182,092.42 \$	182,100.00	305,730.00	No change from previous amendment

1,367,540.00

1,367,540.00



ORIGINAL TO: County Clerk(s)  
COPY TO: Equalization Department(s)  
COPY TO: Each township or city clerk

**2018 Tax Rate Request (This form must be completed and submitted on or before September 30, 2018)**

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes

2018 Taxable Value of ALL Properties in the Unit as of 5-29-18

\$89,266,387

2018 Taxable Value of ALL Properties in the Unit as of 5-29-18

\$57,827,354

Local Government Unit Requesting Millage Levy  
**School District of the City of Muskegon Heights**

For LOCAL School Districts: 2018 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

\$57,827,354

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2018 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2018 Current Year "Headlee" Millage Reduction Fraction	(7) 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Operations	11/2012	18.0000	18.0000	1.0000	18.0000	1.0000	18.0000	9.0000	9.0000	11/2028
Extra Voted	Debt	3/1999	13.0000	13.0000	1.0000	13.0000	1.0000	13.0000	6.5000	6.5000	6/2029

Prepared by **John Lewis** Telephone Number **231-830-3219** Title of Preparer **Asst. Superintendent** Date

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Date
<input checked="" type="checkbox"/> Secretary	<i>Franklin Brewer</i>	10/7/18
<input type="checkbox"/> Chairperson	Signature	Date
<input checked="" type="checkbox"/> President	<i>Trinell Scott</i>	10/6/18

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0
For Commercial Personal	6.0000
For all Other	18.0000

**Muskegon Heights Public Schools**  
**Revenues, Expenditures, and Fund Balance**  
**GENERAL FUND**  
**2017-18**  
**As of 6/1/18**

	Amended Budget 2017-18	Actuals to Date	Under/(Over) to Date
<b>Beginning Fund Balance</b>	<b>\$ (2,430,766)</b>	<b>\$ (2,430,766)</b>	
<b>Revenue</b>			
Property taxes	\$ 1,313,930	\$ 1,053,294	\$ 260,636
Oversight fees	\$ 171,150	\$ 124,400	\$ 46,750
Transfers and Other	\$ 22,730	\$ 2,468,254	\$ (2,445,524)
<b>Total Revenue</b>	<b>\$ 1,507,810</b>	<b>\$ 3,645,949</b>	
<b>Expenditures</b>			
Data Technology	\$ 4,520	\$ 4,466	\$ 54
Board of Education	\$ 30,170	\$ 26,883	\$ 3,287
Executive Administration	\$ 65,480	\$ 53,690	\$ 11,790
Business Services	\$ 100,710	\$ 92,022	\$ 8,688
Interest and Fees Expense	\$ 186,850	\$ 137,053	\$ 49,797
Unpaid Auction and Delinquent Tax Fees	\$ 50,670	\$ -	\$ 50,670
Building Services	\$ 98,170	\$ 89,417	\$ 8,753
District Technology	\$ 920	\$ 1,470	\$ (550)
Emergency Loan Payments	\$ 524,320	\$ 524,319	\$ 1
Transfers and Other	\$ 305,730	\$ 299,282	\$ 6,448
<b>Total Expenditures</b>	<b>\$ 1,367,540</b>	<b>\$ 1,228,603</b>	
<b>Revenues Less Expenditures</b>	<b>\$ 140,270</b>	<b>\$ 2,417,346</b>	
<b>Projected Ending Fund Balance</b>	<b>\$ (2,290,496)</b>	<b>\$ (13,420)</b>	

REVENUES

11-0111-0000-000-0000-000000-000000-	PROPERTY TAXES CURRENT	-928,368.44
11-0111-0000-100-0000-000000-000000-	OTHER TAXES	0.00
11-0121-0000-000-0000-000000-000000-	TECH MILLAGE FLOWTHROUGH	-117,189.96
11-0124-0000-000-0000-000000-000000-	PENALTY & INT ON DEL TAXES	0.00
11-0151-0000-000-0000-000000-000000-	EARNINGS ON INVEST & DEPOSITS	0.00
11-0191-0000-000-0000-000000-000000-	RENTALS	-5,100.00
11-0199-0000-000-0000-000000-000000-	MISCELLANEOUS	-16.00
11-0321-0000-000-0000-000000-000000-	PPT REIMBURSEMENT	-7,735.80
11-0519-0000-001-0000-000000-000000-	3% AUTHORIZER FEE - MHPSA	-124,400.46
11-0519-0000-100-0000-000000-000000-	SHARED BUSINESS SVCS	-14,137.86
11-0591-0000-000-0000-000000-000000-	PROCEEDS FROM ISSUANCE OF BOND	-2,449,000.00
		-3,645,948.52

EXPENDITURES

11-1-225-7410-840-0000-00000-000000-	LICENSING FEES & RENEWALS	4,012.65		
11-1-226-4220-899-0000-00000-000000-	COPY MACHINE	453.20	\$	4,465.85
11-1-231-3170-000-0000-00000-000000-	LEGAL SERVICES	12,322.66		
11-1-231-3180-000-0000-00000-000000-	AUDIT SERVICES	13,610.00		
11-1-231-7410-000-0000-00000-000000-	DUES & FEES	950.00	\$	26,882.66
11-1-232-3150-000-0000-00000-000000-	CONTRACTED SERVICES	53,690.40		
11-1-232-3210-000-0000-00000-000000-	COST OF TRAVEL (MILEAGE)	0.00		
11-1-232-3430-000-0000-00000-000000-	MAILING	0.00		
11-1-232-7910-000-0000-00000-000000-	MISCELLANEOUS	0.00	\$	53,690.40
11-1-252-1620-033-0000-00000-000000-	ACCOUNTING SPECIALIST	55,384.56		
11-1-252-2130-000-0000-00000-000000-	HOSPITALIZATION	16,961.16		
11-1-252-2820-033-0000-00000-000000-	CONTRIB TO ST&LOC RETIRE FUNDS	14,070.54		
11-1-252-2830-033-0000-00000-000000-	EMPLOYER SOCIAL SECURITY	4,236.96		
11-1-252-2840-033-0000-00000-000000-	WORKMAN'S COMPENSATION	1.68		
11-1-252-3150-030-0000-00000-000000-	CONTRACTED SERVICES	0.00		
11-1-252-3220-030-0000-00000-000000-	TRAVEL & CONFERENCE	343.36		
11-1-252-5910-030-0000-00000-000000-	OFFICE SUPPLIES	1,023.97	\$	92,022.23
11-1-252-7410-000-0000-00000-000000-	INTEREST & FEES EXPENSE	137,052.59	\$	137,052.59
11-1-259-7610-000-0000-00000-000000-	TAXES ABATED & WRITTEN OFF	0.00	\$	-
11-1-261-3190-100-0000-00000-000000-	CONTRACTED SERVICES	16,627.79		
11-1-261-3410-000-0000-00000-000000-	TELEPHONE CHARGES	0.00		
11-1-261-3830-000-0000-00000-000000-	WATER & SEWAGE	1,171.11		
11-1-261-3840-000-0000-00000-000000-	WASTE & TRASH DISPOSAL	648.00		
11-1-261-3910-000-0000-00000-000000-	INSURANCE	53,206.00		
11-1-261-4110-000-0000-00000-000000-	LAND AND BLDGS-REPAIRS & MAINT	0.00		
11-1-261-5510-000-0000-00000-000000-	HEATING FUEL	11,437.43		
11-1-261-5520-000-0000-00000-000000-	ELECTRICITY	6,327.00	\$	89,417.33
11-1-284-3410-000-0000-00000-000000-	CELL PHONE CHARGES	1,470.26	\$	1,470.26
11-1-411-8910-000-0000-00000-000000-	TRANSFERS TO MHPSA	117,189.96		
11-1-511-7110-994-0000-00000-000000-	PRINCIPAL PMT - EMERGENCY LOAN	210,000.00		
11-1-511-7230-994-0000-00000-000000-	INTEREST PMT - EMERGENCY LOANS	314,318.81	\$	524,318.81
11-1-634-8110-000-0000-00000-000000-	QZAB TRANSFER - DEBT RETIREMEN	182,092.42	\$	299,282.38

**Muskegon Heights Public Schools**  
**Revenues, Expenditures, and Fund Balance**  
**DEBT SERVICE - 2016 REFUNDING BONDS**  
**2017-18**  
**As of 6/1/18**

	Actuals to Date
<b>Beginning Fund Balance</b>	<b>\$ 236,108</b>
<b>Revenue</b>	
Tax Revenues	\$ 1,087,405
SBLF/SLRF (State Bond Loan Programs)	\$ 1,347,237
<b>Total Revenue</b>	<b>\$ 2,434,642</b>
<b>Expenditures</b>	
Tax Chargebacks & Auction Property	\$ -
Principal Payments	\$ 1,865,000
Interest Payments	\$ 800,230
<b>Total Expenditures</b>	<b>\$ 2,665,230</b>
<b>Revenues Less Expenditures</b>	<b>\$ (230,588)</b>
<b>Projected Ending Fund Balance</b>	<b>\$ 5,521</b>

<b>Account</b>	<b>Description</b>	<b>2018 Actual</b>
32-0111-0000-000-0000-000000-000000-	PROPERTY TAX LEVY	-982,662.72
32-0111-0000-100-0000-000000-000000-	OTHER TAXES-HSBF	0.00
32-0124-0000-000-0000-000000-000000-	PENALTY & INT ON DEL TAXES	0.00
32-0151-0000-000-0000-000000-000000-	EARNINGS ON INVESTMENTS-HSBF	-327.35
32-0321-0000-000-0000-000000-000000-	PPT REIMBURSEMENT	-104,415.35
32-0591-0000-000-0000-000000-000000-	BOND PROCEEDS	0.00
32-0595-0000-000-0000-000000-000000-	STATE LOAN PROGRAM-HSBF	-1,347,237.00
32-0596-0000-000-0000-000000-000000-	PROCEEDS FROM REFINANCING DEBT	0.00
32-0596-0000-001-0000-000000-000000-	PREMIUM ON REFUNDING BONDS	0.00
32-0599-9000-000-0000-000000-000000-	DUE TO/FROM	0.00
32-0631-0000-000-0000-000000-000000-	TRANSFER IN	0.00
		-2,434,642.42

<b>Account</b>	<b>Description</b>	<b>2018 Actual</b>
32-1-252-3180-000-0000-000000-000000-	AUDIT SERVICES	0.00
32-1-252-7410-000-0000-000000-000000-	PAYING AGENT FEES	0.00
32-1-259-3610-000-0000-000000-000000-	PRINTING	0.00
32-1-259-7610-000-0000-000000-000000-	TAXES ABATED & WRITTEN OFF	0.00
32-1-511-7110-000-0000-000000-000000-	PRINCIPAL - 2006 REF BDS	1,865,000.00
32-1-511-7230-000-0000-000000-000000-	INTEREST-HSBF	800,230.00
32-1-511-7310-000-0000-000000-000000-	OTHER BOND ISSUANCE COSTS	0.00
32-1-511-7330-000-0000-000000-000000-	BOND DISCOUNT	0.00
32-1-511-7410-000-0000-000000-000000-	PAYING AGENT FEES-HSBF	0.00
32-1-512-7320-000-0000-000000-000000-	PAYMENTS TO BOND ESCROW AGENT	0.00

**Muskegon Heights Public Schools**  
Revenues, Expenditures, and Fund Balance  
QZAB Fund  
2017-18  
As of 6/1/18

	Actuals to Date
<b>Beginning Fund Balance</b>	<b>\$ 1,796,294</b>
<b>Revenue</b>	
Earnings on Investment	\$ 27,982
Transfers In	\$ 182,092
<b>Total Revenue</b>	<b>\$ 210,075</b>
<b>Expenditures</b>	
	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>
<b>Revenues Less Expenditures</b>	<b>\$ 210,075</b>
<b>Projected Ending Fund Balance</b>	<b>\$ 2,006,369</b>



<b>Account</b>	<b>Description</b>	<b>2018 Actual</b>
34-0151-0000-000-0000-000000-000000-	EARNINGS ON INVESTMENTS	-27,982.34
34-0611-0000-000-0000-000000-000000-	QZAB TRANSFER	-182,092.42

Beginning Cash Worksheet

BONY Accounts

Amount in EL Proceeds acct.	\$ -	
Amount in Tax Rev Account	\$ 391,354.04	Balance as of 6/1/18
Less Amounts Belonging to Other Funds		
Debt Service		
Less Amounts Due for Debt Service of EL Loan		
<b>Total Usable BONY Funds</b>	<b>\$ 391,354.04</b>	

Cash Currently in GF Checking Account	\$ 33,018.86	Balance as of 6/1/18
Less Amounts Belonging to Other Funds		
Debt Service		
ORS Healthcare Refund		
Tech Millage due to MHPSA		
Partnership Monies to MHPSA		
Unknown from SOM		
Less Outstanding Checks		
<b>Total Usable GF Cash</b>	<b>\$ 33,018.86</b>	

<b>Total Funds Available For GF Purposes</b>	<b>\$ 424,372.90</b>	
--	----------------------	--

Date 6/1/2018

Projected Monthly Cash Flow - One Year Projection

School District  
Muskegon Heights Public Schools

WITH EL PROCEEDS

	June 18	July 18	August 18	September 18	October 18	November 18	December 18	January 19	February 19	March 19	April 19	May 19
Beginning Balance	\$ 424,373	\$ 419,610	\$ 365,054	\$ 601,294	\$ 623,644	\$ 661,494	\$ 654,656	\$ 263,554	\$ 441,504	\$ 525,654	\$ 701,614	\$ 699,591
Estimated Receipts												
Taxes	\$ 21,187	\$ 15,400	\$ 240,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 15,000	\$ 180,000	\$ 27,000	\$ 180,000	\$ 15,500	\$ 223,892
Taxes - Tech Millage	\$ 15,400	\$ 15,400	\$ 15,400	\$ 15,000	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500
Authorizer Fees												
ELN Proceeds												
Other Revenue	\$ 1,527	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,527	\$ 1,527	\$ 1,527
Total Available Funds	\$ 462,487	\$ 436,010	\$ 621,454	\$ 657,294	\$ 695,144	\$ 677,994	\$ 671,156	\$ 460,054	\$ 572,004	\$ 747,681	\$ 718,641	\$ 940,510
Less Estimated Expenditures:												
Payrolls	\$ 14,070	\$ 14,070	\$ 15,579	\$ 14,070	\$ 14,070	\$ 18,658	\$ 14,070	\$ 14,070	\$ 14,070	\$ 15,579	\$ 14,070	\$ 18,658
Other Expenditures	\$ 7,620	\$ 56,886	\$ 4,580	\$ 4,560	\$ 4,580	\$ 4,680	\$ 8,230	\$ 4,480	\$ 5,280	\$ 5,488	\$ 4,980	\$ 6,820
Emergency Loan Payment												
Tech Millage to PSA	\$ 21,187	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ 203,209	\$ -	\$ -	\$ -	\$ -	\$ -
Other Liens/Loans (Totals)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182,092	\$ -	\$ 27,000	\$ 25,000	\$ -	\$ -
Estimated Ending Balance	\$ 419,610	\$ 365,054	\$ 601,294	\$ 623,644	\$ 661,494	\$ 654,656	\$ 263,554	\$ 441,504	\$ 525,654	\$ 701,614	\$ 699,591	\$ 915,031

Expenses by Month

	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Totals
Payrolls (including contracted staff)	\$ 14,070	\$ 14,070	\$ 15,579	\$ 14,070	\$ 14,070	\$ 13,658	\$ 14,070	\$ 14,070	\$ 14,070	\$ 15,579	\$ 14,070	\$ 18,658	\$ 181,036
Consumers - electric	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 700	\$ 500	\$ 500	\$ 500	\$ 510	\$ 500	\$ 800	\$ 8,010
DTE - natural gas	\$ 1,000	\$ 800	\$ 800	\$ 800	\$ 800	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,800	\$ 1,998	\$ 1,500	\$ 1,200	\$ 13,698
Waste & Water utility	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 2,640
Audit Fees													
Legal Fees	\$ 4,000	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 3,000	\$ 18,600
Property Insurance	\$	\$ 52,306											\$ 52,306
MAISD Tech Fee							\$ 3,750						\$ 3,750
Epicenter													\$
Bank Fees	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 7,200
Misc.	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,000
EL Loan Payments	\$	\$	\$	\$	\$	\$	\$203,209	\$	\$	\$	\$	\$	\$ 203,209
Tech Millage Flowthrough	\$ 21,187	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 27,000	\$ 25,000	\$ -	\$ -	\$ 103,187
QZAB Energy Bonds	\$	\$	\$	\$	\$	\$	\$182,092	\$	\$	\$	\$	\$	\$ 182,092
<b>Totals</b>	<b>\$ 42,877</b>	<b>\$ 70,956</b>	<b>\$ 20,159</b>	<b>\$ 33,650</b>	<b>\$ 33,650</b>	<b>\$ 23,338</b>	<b>\$ 407,602</b>	<b>\$ 18,550</b>	<b>\$ 46,350</b>	<b>\$ 46,067</b>	<b>\$ 19,050</b>	<b>\$ 25,478</b>	<b>\$ 787,728</b>



Fund	Rate	Description	Issuance Date	Original Amount	Term Length	Principal	Interest	Total Amount	Projected Maturity Date	As of Date
GF		Payable to MDE - At-Risk Payback			Short			\$ 371,436	N/A	6/1/2018
GF	2.45%	Restructured Emergency Loan #1 - 2018	5/23/2018	\$ 6,990,000	Long	\$ 6,990,000	\$ 2,436,301	\$ 9,426,301	6/15/2042	6/1/2018
GF	2.35%	Restructured Emergency Loan #2 - 2018	5/23/2018	\$ 3,165,000	Long	\$ 3,165,000	\$ 1,164,132	\$ 4,329,132	6/15/2042	6/1/2018
GF	3.45%	Restructured Emergency Loan #3 - 2018	5/23/2018	\$ 1,400,000	Long	\$ 1,400,000	\$ 635,824	\$ 2,035,824	6/15/2043	6/1/2018
GF	2.70%	2017/18 Emergency Loan #4 - 2018	5/23/2018	\$ 2,449,000	Long	\$ 2,449,000	\$ 1,785,617	\$ 4,234,617	6/15/2047	6/1/2018
GF	NA	2007 Energy Conservation Improvement Bonds	12/19/2007		Long	\$ 3,149,000	\$ -	\$ 3,149,000	12/19/2022	6/1/2018
DF	5.00%	2016 Refunding Bonds, Series A	3/29/2016		Long	\$ 12,845,000	\$ 3,953,172	\$ 16,798,172	5/1/2029	6/1/2018
DF	1.74%-2.61%	2016 Refunding Bonds, Series B	3/26/2016		Long	\$ 4,225,000	\$ 94,709	\$ 4,319,709	5/1/2021	6/1/2018
DF	3.41%	School Bond Loan Fund	Annual		Long	\$ 2,212	\$ 90	\$ 2,302	5/1/2035*	6/1/2018
DF	3.41%	School Loan Revolving Fund	Annual		Long	\$ 2,048,249	\$ 12,236	\$ 2,060,485	5/1/2035*	6/1/2018
				\$ 14,004,000		\$ 36,273,461	\$ 10,082,082	\$ 46,726,979		

Notes: GF - General Fund (18 mill levy); DF - Debt Service Fund (1.3 mill levy)

\*Indicates Mandatory Repayment Date



P 1  
apchkrn

MUSKEGON HEIGHTS PUBLIC SCHOOLS  
| AP CHECK RECONCILIATION REGISTER

06/01/2018 13:18  
1727jlewis

FOR CASH ACCOUNT: 11-2-101 -1000-000-0000-000000-

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE	AMOUNT
82367	05/15/2018	PRINTED	000281 ACCOUNTEMPS	5,236.80				
		DOC	INVOICE NO					
			ACCOUNT					
6174			50587256					1,309.20
6175			50647188					1,309.20
6176			50684738					1,309.20
6177			50734335					1,309.20
82368	05/15/2018	PRINTED	000323 AMES DISPOSAL, INC.	64.00				
6178			051618					64.00
82369	05/15/2018	PRINTED	000321 APPLIED IMAGING	41.20				
6179			1121423					41.20
82370	05/15/2018	PRINTED	000264 MUSKEGON HEIGHTS PUBLIC S	2,005.94				
6180			050918					2,005.94
82371	05/15/2018	PRINTED	000308 SBAM PLAN	1,885.14				
6181			060118					1,885.14
82372	05/15/2018	PRINTED	000331 SZYMCIZYK, RANDAL	370.00				
6182			113					370.00
82373	05/25/2018	PRINTED	000281 ACCOUNTEMPS	1,309.20				
6183			50784744					1,309.20
82374	05/25/2018	PRINTED	002695 DTE ENERGY	711.95				
6184			051718					711.95
82375	05/25/2018	PRINTED	004902 LEWIS, JOHN	228.36				
6185			052418					228.36
82376	05/25/2018	PRINTED	009030 ROBINSON-REASONOVER, CERJU	132.97				
6186			051818					132.97
82377	05/25/2018	PRINTED	000331 SZYMCIZYK, RANDAL	260.00				
6187			114					260.00
82378	05/25/2018	PRINTED	000348 WILLIAMS HUGHES, PLIC	4,214.50				
6188			56588 TNW					4,214.50
				12 CHECKS				
				CASH ACCOUNT TOTAL				.00



06/01/2018 13:18  
1727jlewis

MUSKOGON HEIGHTS PUBLIC SCHOOLS  
AP CHECK RECONCILIATION REGISTER

P 2  
apchkrcn

	UNCLEARED	CLEARED
12 CHECKS	16,460.06	.00
FINAL TOTAL		

\*\* END OF REPORT - Generated by John Lewis \*\*



MUSKEGON HEIGHTS SCHOOL MASTER CALENDAR

2018-2019

Jul-18					Aug-18					Sep-18								
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
V	V	H	V	V			1	2	3						0	0	19	Student Days
9	10	11	12	13	6	7	8	9	10	H		5	6	7	0	10	19	Teacher Days
16	17	18	19	20	≈	≈	≈	≈	≈	10	11	12	13	14				
23	24	25	26	27	≈	≈	≈	≈	≈	17	18	19	20	21				
30	31				X	X	X	X	X	24	25	26	27	28				

Oct-18					Nov-18					Dec-18								
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
1	2	3	4	5				1	2	3	4	5	6	7	21	19	15	Student Days
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14	22	20	15	Teacher Days
15	16	17	18	V	12	13	14	15	16	17	18	19	20	21				
22	23	24		26	19	20	π	H	V	H	H	X	X	X				
29	30	31			26	27	28	29	30	H								

Jan-19					Feb-19					Mar-19								
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
	H	X	X	X					1					1	17	17	20	Student Days
7	8	9	10	11	4	5	6	7	8	4	5	6	7	8	17	17	21	Teacher Days
14	15	16	17	18	11	12	13	V	V	11	12	13	14	15				
H	22	23	24	25	V	19	20	21	22	18	19	20		22				
28	29	30			25	26	27	28		25	26	27	28	29				

Apr-19					May-19					Jun-19								
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
X	X	X	X	X			1	2	3						16	22	9	Student Days
8	9	10	11	12	6	7	8	9	10	3	4	5	6	7	16	22	12	Teacher Days
15	16	17	18	H	13	14	15	16	17	10	11	12	13					
22	23	24	25	26	20	21	22	23	24	≈	√	19	20	21				
29	30				H	28	29	30	31	24	25	26	27	28				

Student First Day	4-Sep-18
Student Last Day	14-Jun-19
Teacher First Day	14-Aug-18
Teacher Last Day	18-Jun-19

■	First Day of School	Total Full Days	175
H	Legal Holidays (District No School)		Half Days
V	Vacation & Other Non-Working Days (District)	Total Students Days	
≈	Prof. Dev. All Staff	Total Teacher Days	192
√	Prof. Dev. Instructional Staff		
X	No students or school year staff		
□	End of Quarters (1-4)		
■	Conferences all Buildings, 1-7pm		
π	District Half Day for Students		

Dismissal times for half days- MHA- 9th-12th grade- 10:55 am, 7th-8th grade-10:50 am, MLK- 2nd-6th grade- 11:30 am, Edgewood-k-1st grade- 12:00

■ Last Day of School Year